

DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento, CA 95814
(916) 322-5330



February 20, 1976

ALL-COUNTY LETTER NO. 76-35

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: UIB/DIB VERIFICATION; NEW FORM ABCD 351

REFERENCE: ALL-COUNTY LETTER 76-9

Attached is the instructional packet for the new UIB/DIB verification system which utilizes Form ABCD 351. The packet contains a brief description of the UI/DI claims process; thorough instructions on when and how to verify UI and DI benefits using the 351; and descriptions of and instructions for the use of other forms related to UI and DI benefit verification. The packet also includes a list of UI/DI field offices and addresses, and a glossary of UI/DI terms.

Form ABCD 351 will replace Form ABCD 2489 (DE) in the benefit verification process and should be implemented as soon as possible. EDD field offices are ready for the 351 and have been instructed to cooperate with counties to insure a smooth transition.

Initial supplies of Form ABCD 351 have been sent to counties. Additional forms are being printed, and will be available in April or May, at which time your supply clerks will be notified. Old supplies of ABCD 2489's may be discarded.

The availability of Form DE 4204 (Request for Wage and Claim Information and/or Employer Address Information for Five Quarters), as mentioned in the packet, will be of particular interest to many counties. That form is currently available from:

Department of Benefit Payments
Forms Processing Unit, M.S. 14-55
744 P Street
Sacramento, CA 95814

If you have any questions regarding this system, please contact your AFDC Management Consultant at (916) 445-4458.

Sincerely,


KYLE S. MCKINSEY
Deputy Director

cc: CWDA